



Horizon Education Grant Application Checklist

Planning

- Develop your idea if you are applying alone (up to \$500)
- Include other educators if you are applying for a multi-educator grant (up to \$2,000 provided for 4 educators)
- Get your idea approved by school leadership
- Collaborate with a student or parent in your planning process
- Anticipate expenses and create a budget – use our budget Excel spreadsheet listed under the Resources section!

Applying

- Determine which of the Arras Foundation's [11 Community Indicators](#) your project will strengthen
- Determine which aspect of the [Profile of the South Carolina Graduate](#) your project will support
- Create a user profile within our grants system (write down your username and password!)
- Answer all questions thoroughly
- Attach any necessary documentation (budget, applicant headshots, supplemental information you wish to include in your application)
- Submit your application!

Please feel free to contact Elizabeth Howe (ehowe@arrasfoundation.org) with any questions or if assistance is needed with your application!